



Non-Development Policy

1. Purpose

The purpose of this policy is to provide guidelines to CFC ANCOP Australia Ltd and our partners on the clear separation between development and non-development activities. This will also guide our communication with donors, sponsors, supporters and the public in relation to soliciting and fundraising activities.

2. Scope

This policy applies to CFC ANCOP Australia Ltd. (referred to as ANCOP within this document) leadership and members, as well as our partners, volunteers, and stakeholders.

3. Definitions

Development and humanitarian activities – refer to activities undertaken to reduce or address the cause of poverty and encourage/empower recipients to create solutions for themselves. These can be in the form of development programs (long-term support of communities to promote human dignity) or humanitarian programs (immediate relief and rehabilitation from natural disasters or conflicts).

Sustainability - ability to continue long-term with reduced assistance or increasing level of local or self-reliance over time. Shows the continuation of benefits after major assistance has been provided or completed.

Non-development activities refer to either:

- Partisan political activities – that which supports/ attempts to gain support for a political party, candidate or organisation affiliated to a political party. This excludes advocacy, which is aimed at influencing decision makers and opinion leaders irrespective of their political stance.
- Proselytism – religious/evangelical activities supporting or promoting a particular religious adherence – e.g. to convert in terms of faith/denomination, using funds to support religious clergy or institutions outside of delivering aid activities.

4. Roles and responsibilities

4.1 The President, Management Committee, Department Heads and partners are responsible for:

- Ensuring this policy is upheld and that their teams and volunteers are aware of and understand their responsibility and accountability to this policy.
- Informing the Board of any concerns and updates relating to this policy.
- Ensuring ANCOP practices, plans, programs and operations/procedures align with this policy.

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- ANCOP partners and volunteers are responsible for understanding and following this policy and related procedures, and reporting any breach following ANCOP's complaints process.

5. Policy Commitments

Our commitments are based on the following CFC ANCOP Australia Ltd. (ANCOP) guiding principles:

- Our mission to end poverty, promote justice and uphold dignity by:
 - Providing education support through educational sponsorship to poor students and their families.
 - Organising, developing, and empowering communities through our CFC ANCOP Community Development Programs.
 - Providing timely assistance to victims of natural disasters and calamities by bringing immediate aid and relief goods and services.
- We support three main programs, namely: Educational Sponsorship, Community Development and Calamity and Disaster Response. We are committed to ensure that funds and resources designated for the purpose of aid and development are used only for these purposes.
- We aim for sustainability in the programs that we run, giving our recipients the ability to gain increasing self-reliance over time. Our programs and projects are built with the ability to support continuation of benefits with reduced assistance in the long term.
- ANCOP funds and resources are provided on a non-discriminatory basis. We will not use political or religious preference or similar ideological discrimination as a pre-requisite to providing assistance or as an incentive for engagement in a project or program.

5.1 ANCOP only invests in development and humanitarian activities; we do not invest in non-development activities (as defined in Section 3 of this policy). We communicate this clearly to our partners, stakeholders, donors and the public. In case there are components of partner programs which involve evangelical or partisan political activities, these will be promoted and accounted for separately.

5.2 Separation of development from non-development activities in programs/projects.

- ANCOP reviews project proposals to check for any non-development components. Any issues will be noted and followed up to ensure that policy requirements are satisfied before the project is approved.
- ANCOP records any aspects of the project that need close monitoring over the life of the project, including the separation of non-development from development and humanitarian activities, to ensure compliance with this policy.

5.3 Separation of development from non-development activities by ANCOP partners.

- A copy of this policy will be included in the partners' Memorandum of Understanding (MoU). The MoU will require the partner to agree that funds designated for development and humanitarian purposes will not be used to fund any non-development activity.
- Partners are assessed by ANCOP to identify whether the partner is engaged in non-development activities. If yes, partners must show how they will manage and account for these separately from aid and development activity.
- All communication and fundraising materials, written articles or photos supplied by partners are reviewed for differentiation between development and non-development activities, prior to publication or acceptance (if part of reporting).

5 Communication, Monitoring and Review

- This policy is endorsed by ANCOP leadership and primary accountability rests with the governing body.

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- All ANCOP members, partners and volunteers are made aware and sign this policy to signify their understanding of and commitment to its requirements.
- ANCOP policies are available and accessible on our website <https://cfcancop.org.au/> .
- Confirmation of internal compliance with this policy will be undertaken at least once annually.
- This policy is reviewed every three years using feedback from members, partners and program recipients so as to continuously improve on policy content, implementation and compliance to regulations.

6 References

ANCOP Code of Conduct

ANCOP Project Proposal Template and MoU

ANCOP Communications and Transparency Policy

7 Revision History

Version	Approval Date	Summary of Changes
V1.0	June 2024	Original policy.

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